

**THE CONSTITUTION
OF
THE MISING AGOM KCBANG**



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SECTION I:

- (a) **Name:** The Association shall be known as **MISING AGOM KCBANG**. It shall be referred to as **MAK** (abbreviated) henceforward.
- (b) **Address etc.:** The permanent address of MAK shall be -
Office of the Mising Agom Kcbang,
Karichuk,
P.O. Dhemaji,
PIN - 787 057,
Dist. Dhemaji, Assam.

However, urgent and important correspondences with the **President** and **General Secretary** shall be made in their own postal addresses.

- (c) **The area of operation:** The state of Assam and places **outside Assam** with predominant Mising population.

SECTION II : GENERAL AIMS AND OBJECTS

(a) The MAK shall work for the all-round development of **Mising culture** in general, and of Mising language and literature in particular. Its **activities will include: -**

- (i) **Compilation and publication of various books in Mising language;**
- (ii) **Collection and publication of Mising folk literature;**
- (iii) **To work for introduction of Mising as a medium of instruction and/or as a subject;**
- (iv) **Publication of a mouthpiece;**
- (v) **Such other activities as would promote Mising language and literature.**

(b) The MAK shall strictly be a cultural, literary and linguistic **association**. It shall be aloof from all political and religious issues of **controversial** nature, it shall scrupulously avoid communalism.

SECTION III: STRUCTURE

- (a) The organizational structure of MAK shall be as follows: -

❖ *This constitution was first adopted on 1979 and amended on 14/5/2000.*

❖ *This amended constitution will come into force w.e.f. biennial session of 2001.*

(i) There shall be a central body, called MISING AGOM KCBANG (abbreviated MAK).

(ii) There shall be branch committees, called --Bangke Agom Kcbang (abbreviated BAK).

(iii) There shall be other affiliated bodies.

(b) The persons who enroll themselves as members under rules mentioned in section IV below shall constitute the general body.

(c) The BAKs shall be constituted with at least twenty ordinary members of the general body. Such BAKs shall be constituted in central areas with the Mising population. The name of the locality shall be prefixed to the name of a BAK.

SECTION IV: MEMBERSHIP

(a) There shall be four classes of members in MAK: -

(i) Ordinary Members

(ii) Life Members

(iii) Special Members

(iv) Well-wisher members

(b) Anyone above eighteen years of age can be a member of the general body of MAK by applying for membership and paying a membership fee of Rs. 20.00 through the BAK concerned and such membership can be renewed annually by paying an annual subscription of Rs.20.00 only.

(c) Non-payment of the annual subscription for two consecutive years shall render one's membership null and void. Such a person, if he/ she so desires, may apply for fresh membership by paying requisite amount of fees.

(d) Anyone above eighteen years of age can be life member by paying a minimum of Rs. 500.00 only.

(e) The ex-Presidents and ex-General Secretaries shall be special members of MAK.

(f) Any distinguished person interested in the promotion of Mising language and literature shall be nominated as a Well-wisher member. Such members shall, however, have no voting right.

SECTION V: COMMITTEES OF THE MISING AGOM KCBANG

1. EXECUTIVE COMMITTEE:

(a) There shall be an Executive Committee to direct and conduct all the activities of MAK.

(b) There shall be 31 members in the Executive Committee as given below:-

(i) President,

(ii) Vice-President,

(iii) General Secretary,

(iv) Two Assistant General Secretaries,

(v) Treasurer,

(vi) Editor of the Mouthpiece,

(vii) 21 Elected members and

(viii) 3 other members co-opted by the rest of the Executive Committee from amongst ordinary members and life members.

(c) The outgoing General Secretary shall be an ex-officio member of the new Executive Committee, but shall have no voting right. The outgoing Presidents may attend the meetings of the new Executive Committee as special invitees.

(d) The Executive Committee shall have the power to appoint any person for official work, if necessary, to fill midterm vacancies and to take actions against any members, if necessary. Two-thirds majority must carry decision in such cases in the Executive Committee.

(e) There shall be at least three sittings of the Executive Committee in a year, and notices must be issued 15 days prior to any such sittings.

(f) Two-thirds of the members of the Executive Committee can requisition a meeting of the committee with fifteen day's notice.

2. ACADEMIC COMMITTEE:

(a) There shall be an Academic Committee constituted by the Executive Committee of MAK with the following members: -

(i) President, MAK, - Chairman, Ex-Officio,

(ii) General Secretary, MAK, - Convenor,

(iii) Not more than 5 other members, with some expertise in the relevant areas of knowledge, who may or may not be members of MAK.

(b) The Academic Committee shall prepare the curricula and syllabi of Mising language courses for schools and for other purposes, as and when such a matter is referred to it by the Executive Committee, and recommended the same for consideration and necessary decision by the Executive Committee.

(c) The Academic Committee shall deliberate upon academic issues relating to the Mising language, as and when referred to it by the Executive Committee, and recommend solutions to such issues for consideration and approval by the Executive Committee.

3. EXAMINATION COMMITTEE:

The Executive Committee of MAK shall constitute an Examination

Committee as and when necessary in order to conduct a Mising Language Certificate Examination or any other Examination that MAK may decide to conduct.

- (a) The Examination Committee shall consist of the following members:
- (i) President, MAK, - Chairman,
 - (ii) General Secretary, MAK, - Member,
 - (iii) Member Secretary (who may or may not be a member of Executive Committee) - Convenor,
 - (iv) 4 other members (who may or may not be members of the Executive Committee), one of whom shall act as a treasurer.
- (b) The Examination Committee shall exercise such powers and be responsible for such functions as may be delegated by the Executive Committee. It shall take all action for holding an examination with utmost confidentiality.
- (c) The Examination Committee shall frame the rules of an Examination and the rules so framed by it shall have to be approved by the Executive Committee.
- (d) The Executive Committee shall reserve the right to dissolve the Examination Committee as and when it is considered necessary.
- (e) The President of the Agom Kcbang may, if he/ she so desires, authorize the Vice-President to act as Chairman of the Examination Committee.
- (f) The Chairman of the Examination Committee, the General Secretary of MAK and the Member Secretary of the Examination Committee shall sign the Certificates of a particular examination in original.

SECTION VI: OFFICE BEARERS AND THEIR POWERS AND DUTIES

PRESIDENT:

- (a) The President of MAK shall be elected by the members of the Subject Committee from amongst the members of the Subject Committee. He/ she shall be a person with some contribution to the development of Mising language and literature.
- (b) The President shall be chiefly responsible for all the activities of MAK.
- (c) The President shall preside at the main sessions, sittings of the Executive Committee and also at the Subject Committee meeting of the next session.
- (d) The President shall have the power to direct the General Secretary to summon special sittings of the Executive Committee as and when necessary.

VICE-PRESIDENT:

- (e) The Vice-President shall be elected from amongst members of the

Subject Committee.

- (f) The Vice-President shall conduct the affairs of MAK in the absence of the President.

GENERAL SECRETARY:

- (g) The General Secretary shall be elected from amongst members of the Subject Committee meeting.
- (h) The General Secretary shall be responsible for the Execution of all matters under the direction of the President.
- (i) He/ she shall keep proceedings of each meeting, both the general body and the executive body.
- (j) He/ she shall implement the decision of the Executive Committee and will be chiefly responsible for running the Central Office.
- (k) He/ she shall be an ex-officio member of all committees and Sub Committees of MAK.
- (l) He/ she shall also be the Secretary of the Subject Committee.
- (m) He/ she shall be convenor of the all general conferences and meetings of the Executive Committee under the direction of the President.
- (n) He/ she shall be responsible for the management of all assets and liabilities of MAK and shall maintain all accounts. He/ she shall in consultation with the treasurer, present annual statement of all income and expenditure at the general session of the MAK after approval of the Executive Committee and the Subject Committee.
- (o) He/ she shall sign, where necessary, on behalf of the MAK. He/ she shall file legal suits on behalf of the MAK and legal suits against MAK shall be filed in his name.

ASSISTANT GENERAL SECRETARY:

- (p) Two Assistant General Secretaries shall be elected from amongst the members of MAK in the Subject Committee.
- (q) The General Secretary may delegate some office powers and functions to the Assistant General Secretaries with permission from the President or with approval of the Executive Committee.
- (r) In the absence of the General Secretary, one of the Assistant General Secretaries shall be empowered by the President to act as the General Secretary.

TREASURER:

- (s) The Executive Committee of MAK shall nominate the Treasurer. He/ she should preferably be from the same locality as the General Secretary so that the two may meet as immediately as required.

(t) He/she shall have the power to examine the accounts maintained by the General Secretary.

(u) The Treasurer and General Secretary will jointly operate financial withdrawals from the Banks.

EDITOR OF THE MOUTHPIECE :

(v) There shall be an editor of the mouthpiece of MAK, nominated by the Executive Committee.

(i) The Executive Committee shall constitute an editorial board of which the President, MAK shall be the Chairman ex-officio.

(ii) The Editor shall be the convenor of all meetings of the editorial board.

(w) The editor of the mouthpiece shall be responsible to the board as well as to the Executive Committee.

(x) He will make arrangements, except financial ones, for the publication of the mouthpiece on behalf of MAK.

SECTION VII: POWERS OF THE GENERAL BODY

(a) The General Body shall be constituted by the members of the Executive Committee, delegates from BAKs, representatives of Life members, representatives of Reception Committee and other affiliated bodies. The General Body thus convened shall be called Subject Committee Meeting of MAK. Which shall sit at least one day before the General session or Special session.

(b) In case of BAKs, the members of the Executive Committee, primary members and life members shall constitute the General Body.

(c) The General Body shall have the power to discuss, approve, alter or modify or hold as null and void any decision of the Executive Committee and to lay down programs or issue general directives.

(d) The General Secretary will present to the General Body a full report of activities of the Executive Committee.

SECTION VIII: THE STRUCTURE OF BANGKE AGOM KCBANG

(a) There shall be BAKs in central areas with Mising population. There shall be at least 20 (twenty) ordinary members of the general body in a BAK. The name of the locality shall be prefixed to the name of BAK.

(b) Each BAK shall be run by an Executive Committee of eleven members, as given below: -

(i) President,

(ii) Vice-President,

(iii) Secretary,

(iv) Assistant Secretary,

(v) Treasurer,

(vi) Literary Secretary,

(vii) Five other members.

(c) The powers and functions of the office bearers of a BAK shall be similar to those of the central body within the limitation of their jurisdiction. The Literary Secretary will be responsible for holding seminars, publication of journals, and he will also maintain a contact with the Editor of the Mouthpiece of MAK.

(d) A BAK shall have the power to enroll members. Out of the membership fees Rs. 20.00 per member per annum the BAK shall have power to retain Rs. 8.00, while the remaining Rs. 12.00 per member per annum shall be remitted to MAK.

(e) The Executive Committee shall determine the structure, powers and functions of BAK.

(f) Each BAK shall send delegates to the biennial session of the general body in the ratio given in the Section IX below.

(g) Every BAK shall seek affiliation from the Executive Committee of MAK by applying for the purpose in prescribed form by depositing an affiliation fees of Rs. 100.00 only and membership fees mentioned in Section IV above by bank draft in favour of the General Secretary, MAK, Dhemaji, or by cash, but preferably by Bank draft. The Executive Committee of MAK shall consider such applications for affiliation on merit and shall accord necessary affiliation or reject such applications.

(h) No BAK, which has not been affiliated by the Executive Committee of MAK and which has not been in existence for less than three months after affiliation can send delegates to the biennial session of the general body.

SECTION IX: SESSION

(a) The regular session of MAK shall be held biennially. Special session may also be convened as and when necessary. Likewise, BAK shall hold their regular sessions biennially and may convene special sessions as and when necessary.

(b) Under special circumstances, the executive Committee shall have the power to defer the holding of regular sessions by twelve months.

(c) The venue of the next session shall be decided in a current session according to invitations from different representatives. If no such invitations are forthcoming, the Executive Committee shall decide the venue.

(d) Every BAK and other affiliated bodies, shall send delegates to the biennial session in the following ratio:

No. of members in each BAK	No. of delegates
20 to 50	2
51 to 75	3
76 to 100	4

There shall be one delegate for every additional fifty members, subject to a maximum of 15 delegates from one BAK.

(e) Every BAK shall send list of members enrolled, list of office bearers of the Executive Committee at least one month before holding of biennial session. The number of delegates sent to the session by a BAK and the membership and delegate fees must be according to the list thus submitted.

(f) Delegates who have cleared all their dues, members of the Executive Committee, the Ex-Presidents, the Ex-General Secretaries and one representative out of every ten life members can take part in the deliberations of the sessions and shall exercise their franchise. They shall also be eligible to contest election to various offices of MAK as per provisions of this constitution.

(g) The Reception Committee can send two delegates to the session.

(h) Every BAK shall make arrangements for the nomination/election by whichever is necessary, of the representatives of the life members in the ratio mention at Section IX (f) before every session.

SECTION X: THE RECEPTION COMMITTEE

(a) A Reception Committee shall be formed at the venue of a session to make arrangements for holding the session.

(b) The dates for the session shall be fixed by the Executive Committee in consultation with the Reception Committee.

(c) All expenditure incurred in connection with the session including the publication of the souvenir, the speeches of the president, the inaugurator, the chief guest etc. shall borne by the Reception Committee.

(d) The Executive Committee of MAK shall determine the power and function of the Reception Committee by separate regulations.

SECTION XI: THE SUBJECT COMMITTEE

(a) The members of the Executive Committee, delegates from BAKs and other affiliated bodies and representatives of Reception Committee and life members, shall constitute the Subject Committee, which shall sit at least one day before the session. The President shall preside over the Subject Committee meeting. In the absence of the President and the Vice- President the Subject Committee shall elect a member of the committee as President of the Subject Committee. The President of the Subject Committee shall have only a casting

vote.

(b) Only the members of the Subject Committees shall take part in deliberations of the committee.

(c) BAKs, the Reception Committee and members of MAK shall send their resolutions to reach the General Secretary at least fifteen days before the session, and the General Secretary shall present these resolutions before the Subject Committee.

(d) The members of the Subject Committee meeting shall elect all Office-bearers of MAK, except the treasurer, and the members of the Executive Committee.

SECTION XII: INCOME AND EXPENDITURE

(a) The MAK may accept donations and own property.

(b) The General Secretary shall maintain a record of all assets and liabilities.

(c) There shall be Bank Account or Pass Book Account of all receipts in cash/cheque/draft to be jointly operated by the General Secretary and the Treasurer. All such receipts shall be deposited to the Bank or the Pass Book Account without any delay. The General Secretary can, however, keep a maximum of rupees five hundred with him/her as cash in hand.

(d) All expenditure shall be incurred by through the General Secretary.

(e) The Executive Committee shall approve an annual budget, and normally, all expenditure shall be incurred according to the budget. However, if any expenditure is incurred outside the budget for unavoidable reasons, it shall require approval by the Executive Committee.

(f) Soon after the financial year is over, the General Secretary shall prepare the statement of all receipts and expenditure during the year and present the same to the Executive Committee, whereupon the Executive Committee shall appoint the auditors as provided for in section XIV below and proceed accordingly. The General Secretary shall also present reports of audited statements of accounts for each financial year, as approved by the Executive Committee, at each biennial session of MAK. The BAK shall follow the same procedure in the matters of in maintenance of their accounts.

SECTION XIII: ELECTION AND TENURE OF OFFICE

(a) All members of the Executive Committee including the President and the General Secretary shall be elected biennially, in the Subject Committee meeting.

(b) In all cases of contest, simple majority shall decide the election.

(c) In no case, the same member can be elected to the same office for more

than two successive terms. He can, however, seek re-election after a lapse of two consecutive years.

(d) The Executive Committee shall determine the procedure of election by separate regulations with the approval of the general body.

(e) If any member of the Executive committee remains absent from two consecutive meetings of the Executive Committee without any valid reason notified to the General Secretary, he/she will cease to be a member of the Executive Committee.

(f) In case of mid term vacancy, the Executive Committee shall make appropriate arrangements for filling the vacancy.

SECTION XIV: AUDIT AND ACCOUNTS

(a) The General Secretary shall maintain correctly and properly all accounts of MAK and present audited statements of such accounts to the Executive Committee annually, as provided for in XI (f) above.

(b) The Executive Committee shall appoint at least two, but not more than three, auditors to audit the annual accounts submitted by the General Secretary.

(c) The auditor shall complete the audit within the time frame fixed by the Executive Committee and submit their report to the President of MAK and the latter shall present the report of the auditors to the Executive Committee.

(d) The Executive Committee shall consider and approve the statement of accounts in the light of the audit report. In case of unfavourable report, the Executive Committee shall take appropriate action.

(e) The Executive Committee shall reserve the right to get statement of accounts re-audited, if necessary.

(f) The annual statement of accounts for two consecutive years, as approved by the Executive Committee, shall be presented to the general body in its biennial sessions.

(g) The BAK shall follow the same procedure laid down above for the maintenance of accounts.

(h) A copy of the audited statement of annual accounts of each BAK shall be submitted to the Executive Committee of the General Body. The General Secretary shall include a gist of annual accounts of BAKs in his/her report to the General Body at biennial sessions.

(i) The Executive Committee or Central Body shall reserve the right to call for the audited accounts of any BAK, as and when necessary.

SECTION XV: NOTICE FOR MEETING

(a) For the biennial session, notice shall be served by the General Secre-

tary at least a month before the holding of the session, and for all meetings of the Executive Committee notice shall be served by the General Secretary at least fifteen days before the meeting is held.

(b) In all notices, the main subjects for discussion shall be mentioned.

(c) Adjourned meetings may be re-convened verbally or at short notice.

(d) In extraordinary situations, the President may relax the above conditions.

SECTION XVI: QUORUM

(a) One-thirds of total number of members shall constitute a quorum for the executive Committee meetings and the Subject Committee meeting. However, no quorum shall be necessary for adjourned meetings.

SECTION XVII: RESIGNATION AND EXPULSION

(a) All letters of resignations by office bearers or ordinary members shall be addressed to the President and submitted through the General Secretary. Until and unless such resignation is accepted by the Executive Committee the office bearer or the member concerned shall not be relieved of his responsibilities.

(b) The President shall submit his/her resignation to the Executive Committee through the General Secretary.

(c) The Executive Committee shall have the right to expel any member including office bearers for any kind of irresponsible activity that goes against the interest of MAK. But, the person concerned must be given reasonable time, upon a maximum of fifteen days from the date of delivery of the letter concerned to him/her to explain why he/she should not be expelled.

(d) The expulsion of an Executive member or an office bearer must be decided by two-thirds majority in the Executive Committee.

SECTION XVIII: AMENDMENTS

The Executive Committee shall have power to initiate amendments to any clause of this constitution. Such amendments must be passed in the Executive Committee by two-thirds majority, and all such amendments must be endorsed by the General body in the biennial or special session whichever is earlier.

SECTION XIX: DISSOLUTION

The MAK shall cease to exist only by a special resolution moved in any general session and passed by three-fourths of the total numbers of members recorded. In case of such dissolution, the assets, if any, after settlement of all its debts and liabilities, shall be transferred to any association with similar purpose within the state as decided by the same general session.

APPENDIX - 1

1. THE FLAG

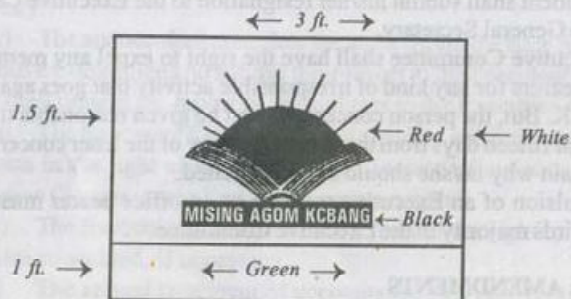
The MAK shall have a flag of its own. The composition and measurement of the flag will be as follows: -

- (i) Length: 3 feet and Breadth 2.5 feet.
- (ii) Colour: Upper portion - 1.5 ft White.
Lower portion - 1. ft Green.
- (iii) The emblem of MAK (see Section II below) shall be set in the center of the white portion.
- (iv) The size of the flag can, however, be increased or decreased in proportion to the standard defined above.

2. THE EMBLEM

The MAK shall have an emblem of its own. The emblem will be composed of a sun rising out of an open book which will be mounted on a block containing the name MISING AGOM KCBANG.

3. THE FIGURE OF THE FLAG AND THE EMBLEM



4. SYMBOLIC MEANING OF FLAG

The white portion of the flag stands for purity, truth and light. The green portion symbolizes prosperity and beauty and also the intimacy that exists between Nature and the Mising people.

5. SYMBOLIC MEANING OF THE EMBLEM

The rising sun upon book symbolizes the illumination resulting from the pursuit of knowledge. The Sun also represents *Anc Do:nyi* (Mother Sun), believed by the Misings as a primordial Mother. The open book stands for the special literary and linguistic pursuit of the Mising Agom Kcbang.

APPENDIX - 2

RULES OF THE MISING LANGUAGE CERTIFICATE EXAMINATION

1. The Executive Committee of the Mising Agom Kcbang shall constitute an Examination Committee under Clause (3) of Section V of the constitution when it is found necessary to hold the Mising Language Certificate Examination.
2. The Examination Committee shall prepare the estimate of expenditure to be incurred in holding the examination, announcing the results and issuing certificates. The Executive Committee shall approve the estimate.
3. As the expenditure for the purpose shall have to be met from the fund collected from candidates of such an examination in the form of examination fees, the rate of examination fees per candidate may be fixed accordingly by the Examination Committee.
4. An account in a nationalized bank shall be opened for the purpose. All fees or any other amount meant for the examination fund shall be deposited to the bank account immediately after they are received.
5. Candidate shall pay the fees only by Bank draft to be drawn in favour of the Member Secretary, Examination Committee, Mising Agom Kcbang, payable at the bank concerned.
6. The account shall be operated jointly by the Member Secretary and the Treasurer of the Examination Committee.
7. Immediately after completion of the whole process of holding an examination and making necessary payments, the Examination Committee shall submit the statement of accounts to the executive Committee. The Executive Committee shall get the accounts audited and take appropriate action if discrepancies are detected.
8. Cash in hand, if any, shall be deposited to the account concerned soon after the examination process is over.
9. The executive committee shall reserve the right to freeze the bank account concerned after the examination process is over, after which the Member Secretary and the Treasurer shall cease to operate accounts, unless they are re-authorized by the Executive Committee to do so.

14. The Examination Committee shall declare results of the Examination concerned with the approval Executive Committee.

15. There shall be a provision for re-checking (i.e. re-scrutinising) of an answer script if a candidate applies for the purpose by paying some re-checking fees, the rate of which shall be determined by the Examination Committee. If the examiner is found to be erratic in his/her evaluation, the answer script may be re-examined by two Head examiners and the average marks of the two Head Examiners shall be the final marks secured by such a candidate.

16. The Examination Committee shall ensure the full sanctity and confidentiality of the Mising language Certificate Examination, which they conduct.

17. The Examination committee shall prepare the panel of Examiners, Scrutinisers and Head Examiners and paper setters.

18. In case an Examination Committee is dissolved, duplicate certificates and mark-sheets shall be issued, if necessary, by the President and General Secretary of MAK on payment of necessary fees by the candidate concerned.

DUTIES AND RESPONSIBILITIES OF THE MEMBER SECRETARY

19. The Member Secretary of the Examination Committee shall convene meetings of the Examination Committee and be responsible for carrying out all the confidential work of the examination Committee, such as appointing paper setters, Head examiners, Scrutinisers and Examiners, printing of question papers, sending question papers to different examination centers, etc. He/she shall also get the marking scheme and instructions to examiners prepared by the paper setter(s).

20. He/she shall make all necessary arrangements for holding the examination at different centers as decided by the Examination Committee and for collecting the answer scripts at a central venue where the Examination Committee Office is located.

21. He/she shall make arrangements for spot evaluation of all the answer scripts on a single day by appointing an adequate number of examiners.

22. He/she shall finalise the results with the help of other members of the Examination Committee and issue marks sheets and certificates to candidates after the necessary signatures are put in the documents.

23. He/she shall make necessary payments to all concerned.

24. He/she shall prepare the statements of accounts of the examination on behalf of the Examination Committee, and submit the accounts to the executive Committee, after it is approved by the Examination committee.

